

SALT LAKE CITY

BICYCLE ADVISORY COMMITTEE

Minutes of the January 9, 2017 Meeting

Present from the Bicycle Advisory Committee were David Brooks, Denise Hunsaker, Elicia Cárdenas, Jason Stevenson, Josalyn Bates, Shaun Jacobsen and Todd Hadden.

Absent from the Bicycle Advisory Committee were David Parrott and Nora Pincus.

Also present were Phil Sarnoff, Elliott Mott, Becka Roof, Dave Iltis, Mark Kennedy, Katie Lewis, Lisa Pascadlo, Mercedes Rodriguez and Amy Lyons.

The meeting, held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 5:01 p.m. by Elicia Cárdenas.

Welcome and Introduction of Members and Guests – Elicia welcomed everyone and everyone introduced themselves.

Public Comment – Dave Iltis said that cyclists are about to lose the route going to the marina, the I-80 frontage road, due to prison site construction. There may be a bypass for bicycles in the plan but he feels this is one of the most important bicycle routes in the city and something the Committee should really take a look at. Phil Sarnoff said registration for the 2017 Utah Bike Summit should be open within the next week or so. This year's summit should be a really good one with Mike Lydon being the keynote speaker as well as several other great presenters. Shaun asked if the 900 West complete street plan will be on the Transportation website. Becka said it will be added at some point.

Approval of Minutes– **Motion:** Todd Hadden moved to approve the minutes of the November 21, 2016 meeting. Shaun Jacobsen seconded the motion. The motion passed unanimously.

Open Meeting Law Training

Katie Lewis, SLC Attorney's Office

Katie Lewis from the City Attorney's office gave the Committee their required annual open meeting law training. The basic principle under state law is that a meeting of a public body has to be open to the public unless it falls under an exception as indicated by that law. She went over public notice requirements and said a topic raised by the public can be discussed in a meeting however no final action can be made. She discussed the proper way to handle group contact outside of TAB Meetings. The city has adopted an ordinance allowing electronic meetings but the rule is that there has to be a majority of a quorum of the board physically present in order to have electronic

participation. If someone is disrupting a meeting, the act does allow that person to be removed.

Capital Improvement Program Funding Applications

Becka Roolf, SLC Transportation

Each year City Divisions are asked to develop and submit funding applications for city funds. There isn't a specific date the funding window happens but is generally around this time of year. On the agenda a few months ago, the Committee gave some input on potential projects and when the call for projects came out soon thereafter, Transportation put together three applications which are of particular interest to the BAC. Last year, the Committee formally supported the full slate of Transportation related CIP applications and that may be something they would choose to do again this year. One project is the East/West Connections following on the Pedestrian/Bicycle Master Plan feeling that crossings at the railroads combined with the crossings of I-15 present challenges. Transportation submitted an application for \$150K to further study and make recommendations on this. If the City can get funding assistance from some of their partners including UDOT, UTA and possibly Union Pacific Railroad, they could do preliminary engineering in order to have solid cost estimates on how those crossings could be functionally improved, safe and hopefully comfortable. Another application was for Bikeways/Urban Trails/Neighborhood Byway improvements citywide. That was a \$400k application that could be used for bikeways and improving gaps between short sections of urban trails. There was also an application from the Rose Park Community Council for Pedestrian Byways. There is a process through which local, often Community Councils but sometimes it's a collaboration of businesses in an area or a group of residents on any given street needing public support, can put together an application with City assistance and submit it for funding from the City. The City basically works with that community group to flush out what it would look like, how much it would cost and help them with their submittal. The Rose Park Community Council approached the City, submitted a letter of intent and said they would like the City to begin constructing a neighborhood byway which is in the Pedestrian/Bicycle Master Plan within Rose Park. This byway request is nearly parallel to the Jordan River Trail but connecting to the southern part of the trail and then connecting again at the northern part of the trail. Becka showed the Committee the full list of Transportation requested funds. There are safety improvements which are multi-modal so can be used for bicycle improvements as well, traffic signal upgrades, traffic signal timing and the 9-Line Trail/Central 9th. Shaun said a couple of business owners at Central 9th believe that pedestrian enhancements and resurfacing of the street is going to happen this year and that bicycle striping will be happening at the same time. Becka said she doesn't have the answer to that as Colin is the lead on that project but as far as these funds go, they would not be appropriated if the funding application is successful until next fall which means construction using these funds would be for the following year. Shaun asked if by 9-Line/Central 9th it was referring to a specific section or all the way up 9th. Becka said she believes it is referring to the area around 200 West. She also went over the lengthy ranking and approval process for CIP applications. Jason asked how often community groups approach the City with CIP application requests and Becka said it is

anywhere from 0-2 each year. Elicia asked if the Committee has any interest in writing a letter of support for these projects.

Motion: Shaun Jacobsen moved that the BAC write a letter in support of the CIP projects. David Brooks seconded the motion.

Elicia asked if there was any discussion. She asked Shaun if his motion was for a blanket letter of support or a specific letter of support. Shaun said his motion was for a blanket letter of support for the CIP projects.

Motion: Shaun Jacobsen moved that the BAC write a letter of support in favor of the East/West Connections, Bikeways/Urban Trails/Neighborhood Byways, 9 line/Central 9th and Rose Park Pedestrian Byway CIP projects. Todd Hadden seconded the motion. The motion passed unanimously.

Elicia asked who would be interested in writing this letter. Denise felt that Elicia was the most experienced in this area. Elicia said she would be willing to write this letter. Shaun and Jason said they would help Elicia with this letter.

Plus / Delta on Committee Function *BAC Members*

Elicia asked the members what they felt was working well and what needed improvement. Becka showed them their list from the previous year's exercise.

- Plus: What's working well?
 - Overall Committee involvement
 - Tentacles in the community: geographic diversity & expertise
 - Monitoring projects better
 - More effective
 - Giving input to city projects
 - Connecting with other organizations/Committees/programs/Community Councils
 - Site visits are effective/helpful
 - Topic based announcements

- Delta: What should be changed?
 - Outside visitors on a repeating schedule
 - Tentacles in Community could be improved
 - Being a stronger presence in public meetings
 - Visitor participation/discussion/engagement
 - Yearlong issue/relationship with SLCPD?-Homeless resource center, correcting people/bikes
 - Connecting with outside organizations could be better
 - Education-for Committee members (common language, best practices)

- Monthly Report (multi-modal)
- Attendance
- Off Site Meetings

Bicycle Education / Enforcement and 2017 Bikeway Map

Becka Roof, SLC Transportation

Last fall, after meeting with the Mayor to discuss bicycle education and enforcement, they identified that there were some key messages around safety to work on as well as doing some pavement and bike lane messages. Transportation is now at a point where Becka is pulling together city staff that would work on this kind of messaging and she would like to know if there are any members of the BAC that may have the flexibility within their schedule as well as the desire to be involved in this process in terms of acting as a sounding board on the messaging and education. The City will be using social media, some physical messaging out on the street such as in bike lanes or possibly stickers on the bike racks. David, Josalyn, Shaun and Jason volunteered to help with this. Secondly is the bikeways map which is Transportation's most popular publication. Because of this, the City sees an opportunity for education there as well. This year Salt Lake City is collaborating with Salt Lake County on a combined map. The County is working on getting their bikeway data to a point where they're ready to publish a map. Right now the map is a comfort rated map and Becka would like to know if there are any BAC members interested in weighing in on whether the routes are labeled correctly. She'll bring a draft map to the Committee but would also like volunteers to actually ride those routes to determine the appropriate comfort rating is given. The Salt Lake County Bicycle Advisor Committee will also be invited to participate in this collaborative effort. Shaun and Todd volunteered to review routes prior to publishing. Shaun asked if the new joint map would be the same format as the current map. Becka said they are looking at making a much smaller format of the map and will still do a geo pdf that can be used on a smart phone as well as possibly making a contribution to Open Cycle Map which is basically like Wikipedia but for maps and is cycle specific.

Connections & Announcements

- Todd – TAB – The Transportation Advisory Board did not meet in December therefore there is nothing new to report.

This meeting was abruptly ended at police direction following a possible disturbance outside the building.

(A recording of this meeting will be available for one year)